



The International Association for Society & Natural Resources Student Affairs Committee Procedure Statement

Charge: The IASNR Student Affairs Committee (SAC) is charged to increase student involvement and membership in the association, enhance students' experience at the International Symposium on Society and Resource Management (ISSRM), and contribute to professional development of student members.

Composition: The Committee will comprise at least 2 co-chairs (no more than three) appointed by the IASNR Council, one of whom will be the elected student representative to the Council and the other(s) will be selected from the Committee members. Co-chairs will serve for two years with their terms beginning and ending at ISSRM. The co-chairs will be responsible for recruitment of additional committee members. The Committee will include a maximum of ten members, and no fewer than three. All members of the committee must be members of IASNR throughout their tenure on the Committee and of graduate or undergraduate standing upon becoming involved in the SAC. Members will generally serve a maximum of three years, with no more than two of those years as co-chair. Committee memberships begin and end at the annual meeting. The co-chairs and all Committee members are strongly encouraged to attend ISSRM.

Operations: The Committee will correspond via email and occasional teleconferences. During the first teleconference of the year, members will evaluate current activities, brainstorm ideas for new activities, and form subcommittees. All subcommittees will be based on need in IASNR and interest among Committee members. Each subcommittee will have 2 – 4 SAC members. The co-chairs may use parliamentary procedure to guide discussions during the teleconferences as they see appropriate and/or at the request of SAC members.

Co-chairs' duties: The co-chairs are responsible for leading and organizing the teleconferences, ensuring that all subcommittee goals are met, and helping with subcommittees. The co-chairs will also be the point persons for correspondence with the ISSRM host institution to provide logistical support for student events held at the annual conference. The co-chairs will be responsible for requesting budget allocations and other forms of support for proposed student events and activities from the ISSRM Organizing Committee and/or the IASNR Executive Director. Finally, the co-chair who serves as the student representative on the IASNR Council will suggest names of students suitable for SAC co-chair positions at the end of their term.

Suggestions for IASNR-SAC Subcommittees

Communication:

Students will work to develop a social media presence for IASNR student members, and potentially other members. Additionally, students in this sub-committee will approach the IASNR web managers (currently Paulus) and collaborate with him to develop an online forum for on-going discussion of topics relevant to grad student life / work / career.

Collaboration:

Students will work to connect existing IASNR Student Chapters and help chapters establish beyond North America. Students in this sub-committee will promote dialogue on resources for research and will be available to assist future Student Forum coordinators. There might be an opportunity for annual webinars for students - this could take place in December or January - as a way to connect between symposiums, review current literature on a particular topic and discuss resources for research.

Professional Development:

Students will work with editors to develop a student section for SNR (we believe such a section in the journal would be a great place for students to feature their IASNR Student Chapter, publish a book review, insights, etc.) Students in this sub-committee could also help re-establish the mentor program.

Student Involvement:

This subcommittee seeks ways to increase student involvement in the society and at the annual conference (e.g., sending periodic email updates to student members of the society). Members will set up a table in the vendor section of the annual meeting to provide information for students on how to become more involved in the IASNR, ISSRM, and the SAC. This subcommittee is also responsible for writing an annual update on the status of the Committee to generate support in the larger society.

Website Maintenance:

SAC members will design the SAC tab on the IASNR website, including but not limited to a description of the Committee, biographical information on members, several photos from previous student events at ISSRM, and a means for interested students to contact the Committee. Proper maintenance of the conference and Committee website will also be required of this subcommittee. Members will work with conference coordinators to post information pertaining to the Student Forum, Quiz Bowl, and other professional development activities at ISSRM.

Possible opportunities during the IASNR annual meeting

Student Forum (assisting the host institution)

This subcommittee is charged to work with the ISSRM Organizing Committee to coordinate the Annual Student Forum taking place prior to ISSRM. Members of this committee will help to determine the structure of the Student Forum by assisting the host institution with designing the schedule, arranging speakers, coordinating lodging and dining accommodations, designing a

Welcome Packet for Students, coordinating a CV review session, sending notifications to members of the society about the Forum, and distributing a survey after the Forum to help with planning in subsequent years.

Student Quiz Bowl (assisting the host institution)

This subcommittee is charged to work with the ISSRM Organizing Committee to coordinate the Annual Student Quiz Bowl taking place during ISSRM. To coordinate teams for the competition, an email solicitation will be sent to all participants registered for the conference. This subcommittee will generate trivia questions, design trivia boards, and enlist the assistance of judges, hosts, scorekeepers, and technical assistants. Members will also coordinate awards for participants (Taylor & Francis), recognize the winners at the ISSRM Awards Banquet, and address logistical considerations for the Quiz Bowl.

Student Social:

Time permitting, this subcommittee organizes an event held early on at each annual meeting where students can gather and socialize, although other conference attendees are welcome to attend if space allows. The nature of this event is flexible and will be designed with help from the host institution. This event may consist of a post-conference outing, depending on local opportunities. This subcommittee may also consider hosting a workshop for students in place of a social at the annual conference.

Student Workshop(s):

Each year, the SAC will consider implementing a workshop for students at the annual meeting. Workshop topics may be repeated if there is sufficient temporal distance between workshops on the same topic (e.g., 3+ years). The workshop subcommittee is responsible for coordinating with local meeting organizers to schedule the workshop and to advertise the event.

Student-Professional Dinner:

This subcommittee invites professionals in the field to participate in a dinner designed to increase interactions with students. Participants are assigned to tables based on their primary research interests, and students move freely among tables to maximize their interactions with professionals with different research backgrounds. Participation is solicited via the conference webpage, email notifications, and personal correspondence. Registration takes place shortly after the early conference registration deadline. The host institution facilitates this process by providing a database of registered members so that emails can be directed to those individuals who plan to attend the meeting. The subcommittee in charge of this event is also responsible for coordinating with local meeting organizers to schedule the dinner and to plan the menu.

Silent Auction:

During the annual conference the SAC may attempt to raise funds for their events via a silent auction. This subcommittee is in contact with the host institution for space to hold the auction and to identify a mailing address at the meeting site that can be used for receipt of donated items. Requests for donations are posted on the IASNR & ISSRM websites, requested by email from conference attendees prior to the conference, and listed in the IASNR newsletter.